



www.chewoodesign.com/outdatrunk

show info: **Che Woo Design**

che woo design presents
out da trunk show
sat. july 26, 2008
6pm - 11pm
2120 w. grand ave.
chicago, il 60612

contact info

name		
business name		
address		
city	state	zip
phone		
additional phone		
email		
website		

product description

() clothing/apparel () accessories () handbag () art/paintings () drawings
 () t-shirts/graphic wear () knit wear () photography () misc: _____

booth/vendor packages: *1 table/2 chairs or wall space and shared table for artist/those hanging work.
 ** all participants are require to donate 25 items to show gift bag. recommended items should cost .25 to .50 per piece. please
 feel free to add business card and additional forms of contact. Due 07/07/08. SPACES ARE LIMITED!

() platinum – \$125.00: table*, web link, logo on all event marketing materials, gift bags, t-shirts, 12 month profile,
 () gold – \$75.00: table*, web link , logo on all event marketing materials, gift bags, t-shirts
 () silver – \$50.00: table*, web link

add ons: additional options with booth/vendor package

() additional chairs – \$3: \$3 x ___ = \$ ____
 () 6 month profile – \$25: supplied photo and brief Bio of Designer or Designs. () 12 month profile – \$45

acceptance of application/contract: application payments after 07/07/2008 please apply \$10 late registration fee.

I/We have read all entry terms & conditions of this application/contract and agree to abide by said rules, including the cancellation, acceptance and payment policies. I/We produce all items to be sold and agree that no commercially made products will be exhibited for sale. I/We do expressly release Che Woo Design and the owners of all exhibit building from all liability for injury damage or loss to persons or property of the Vendor.

signature: _____ date: ____/____/2008

total enclosed amount: package \$_____ + add ons + _____ = _____

mail application: Out Da Trunk Show, Attn: Chevonne Woodard, 605. N. Wolf Rd. Apt 4F, Hillside, Il 60162
 email application: outdatrunkshow@gamil.com or fax: 310.564.0487
 payment: make check payable to Chevonne Woodard with "Out Da Trunk Show" in note section.

CHE WOO DESIGN'S – WOO! OUT DA TRUNK SHOW – JULY 26, 2008
2120 W GRAND AVE, CHICAGO, IL TERMS OF AGREEMENT – RULES & REGULATIONS

SHOW MANAGEMENT RESPONSIBILITIES: CHE WOO DESIGN ("Show Management") will present the event indicated on this Application/Contract at the locations and on the dates indicated. CHE WOO DESIGN will provide one (1) 6' table, 2 chairs, Exhibitor badges and there will be no security service for booth space. Any extra additional rentals must be ordered in advance by the Exhibitor on the Application/Contract at the additional fees specified.

ELIGIBILITY: All media and categories, including prints, will be eligible for jurying into this event. Work that has not been approved by the jurying process or that was not listed on the Application/Contract may not be sold. All work must be the original thought, design and creation of the Exhibitor. No commercial products, imports, kits or supplies may be displayed or sold unless specifically approved by CHE WOO DESIGN. CHE WOO DESIGN reserves the right to request Exhibitor to remove from his booth any items which, in its opinion, does not come under the category of Arts, Fashion and Crafts or is not in keeping with the image of the event. CHE WOO DESIGN reserves the right to remove any exhibitor from any event if the Management determines that they have not conformed to the Rules and Regulations of this contract. Any exhibitor who is asked to leave an event because of misrepresentation in their original Application/Contract will forfeit all booth fees.

ACCEPTANCE, EXHIBIT FEES, PAYMENT PROCESS & DEADLINES: You'll be notified by email whether you are accepted or not within 7 days when faxing or emailing our application, 1-2 weeks for snail mail. If you are not accepted, your check will not be cashed and will be returned to you along with your other application materials (snail mail applications only). If you are not accepted and have submitted your application online, your credit card will not be charged. Once Exhibitor has been approved and accepted, the Application/Contract constitutes a legally binding agreement with CHE WOO DESIGN for the listed event only. Once you have been accepted and paid, you will have 2 weeks from that date to cancel and still receive a full refund, unless after 05/03/08. Once you cancel after this date, you forfeit your fee and spot in the event. You are not permitted to sell or trade your space. We reserve the right to fill spots as we see fit.

EXHIBITOR RESPONSIBILITIES: Exhibitor shall be liable for delivery, handling, erection and removal of his/her own display and materials. It is the responsibility of the Exhibitor to check tables and table legs before setting up his/her display and chairs before sitting or standing on them. The registered Exhibitor must be present during all hours of the Event and will be expected to exhibit the juried work as represented in the Application/Contract acceptance process through CHE WOO DESIGN. Exhibits are to be in keeping with the overall family-oriented theme of the show. Spaces are not transferable and cannot be partially or totally sub-leased. Exhibitor is to issue Helper Exhibitor badges to those actively working in their booth. All sales, publicity and promotion activities conducted by the Exhibitor must be confined to his space. Animals are not permitted in the facility. Exhibits must remain intact until the scheduled conclusion of the show.

TAXES, LAWS & FACILITY POLICIES: Each Exhibitor is responsible for collecting and reporting their own Illinois State Sales Tax. The collection and payments of permits, licenses, taxes, etc. shall be the sole responsibility of the Exhibitor. Lighted candles, wicks, incense, straw, hay bales, live trees and/or live greenery are prohibited. Smoking is prohibited on event grounds.

INSURANCE AND LIABILITY: Exhibitors who desire insurance on their exhibits must purchase their own at Exhibitor's expense. Nether CHE WOO DESIGN, other Exhibitors nor the Event Facility will assume responsibility for Exhibitors or their employees personal injury or property lost by theft, robbery, accident, fire or damage. Exhibitor agrees not to be a party to any action, suit or claim against Show Management or Event Facility. Exhibitor will not allow any part of its exhibit to damage or otherwise interfere with other exhibits, space or general premises and outside grounds and will indemnify and hold harmless CHE WOO DESIGN, other Exhibitors or the Facility in the event such damage may occur, whether through the act or omission of Exhibitor, its employees, agents, guests or from any other source. Also, in case the space shall not be available for the Event due to war, terrorism, catastrophic weather, government action or order, act of God, fire, strikes, labor disputes or any cause beyond the control of CHE WOO DESIGN, Exhibitor waives any claim for damages or compensation for that period of time which was not available for use. Should CHE WOO DESIGN, in its sole discretion, consider it inadvisable to hold the Event at the time and place herein provided, CHE WOO DESIGN may at its option, terminate this agreement, return the sums paid by Exhibitor and there shall be no further liability on the part of either party to the other. Upon written notice to the Exhibitor, CHE WOO DESIGN shall also have the right to change the date and place the Event is to be held. The Promoters or the Promoter's estates will not be liable for any refunds or damages due to death or incapacitation due to accident or illness in advance or during any Event dates, resulting in the Event to be canceled. Any legal action necessary for the enforcement of this Contract will be conducted in the Cook County Illinois Court System.

SECURITY: Show will not security service during Event. Show Management will not be responsible for, nor be liable for losses or damages of any kind. Although no one will be permitted in the event area after closing hours, Exhibitor must use own judgment about whether to leave their belongings in their assigned booth space as this is show.

AMENDMENT AND TERMINATION OF CONTRACT: CHE WOO DESIGN shall have full power to interpret and/or amend these Rules & Regulations, which in its discretion shall be in the best interests of the Event. This agreement may be terminated by CHE WOO DESIGN at any time on the breach of any of the conditions by the Exhibitor, and there upon all his rights here under shall cease and terminate, and any payments made by him/her in account prior to said termination shall be retained by CHE WOO DESIGN as liquidated damages for such breach, and CHE WOO DESIGN may remove exhibit and all items associated with it from Event and Facility and resell said space.

CANCELLATION POLICY: Exhibitor must notify Show Management immediately of cancellation, both verbally and in writing. All payments are non-refundable after 2 weeks or after 07/07/08 of acceptance date with the exception of additional optional rental fees. No refunds will be granted for additional optional rental fees of the show. Exhibitors must be registered two hours prior to show opening. If not, other applicants on stand-by notice may fill the assigned space, and no refund will be given. Cancellations on set up days due to vehicle breakdowns or other delays should be reported to CHE WOO DESIGN immediately.